



Christian County Commission

100 West Church St, Room 100
Ozark, MO 65721

<http://ChristianCountyMO.iqm2.com>

January Term

~ Minutes ~

Wednesday, March 16, 2016

9:20 AM

The Christian County Courthouse

I. Convene

The meeting was called to order at 9:20 AM by Presiding Commissioner Ray Weter

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	9:20 AM
Bill Barnett	Western Commissioner	Present	9:20 AM
Sue Ann Childers	Eastern Commissioner	Present	9:20 AM
Ashley Hannah	Secretary	Present	9:20 AM
Kay Brown	County Clerk	Present	9:20 AM

II. Agenda

Motion/Vote - 9:20 AM Christian County Commission

Discussion - Approve Agenda

The meeting was attended by Commission Secretary Ashley Hannah and Judy Dollarhite.

Presiding Commissioner Ray Weter entertained a motion to approve the agenda as published for March 16, 2016.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Ann Childers, Eastern Commissioner
SECONDER:	Bill Barnett, Western Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers

Motion/Vote - 9:25 AM Kay Brown-Christian County Clerk

Minutes & Financials Approval - Approve Minutes and Financials

The meeting was attended by Commission Secretary Ashley Hannah and Judy Dollarhite.

The County Commission received no minutes to approve.

Presiding Commissioner Ray Weter was asked by the County Auditor to make a statement concerning the LEST and COLE funds. Commissioner Weter said the County Commission need to consider and address the fund balances in LEST and COLE, both law enforcement funds, and make sure we are committed to use \$ 200,000 from General Revenue to keep those funds in the black per the request of the County Auditor. Commissioner Weter said the County Auditor asked to have this statement on the record, in the minutes.

Presiding Commissioner Ray Weter entertained a motion to approve the transfer of \$ 200,000.00 from General Revenue if needed to keep the LEST and COLE funds in the black.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Ann Childers, Eastern Commissioner
SECONDER:	Bill Barnett, Western Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers

Motion/Vote - 9:30 AM Brad Erwin-Paragon Architecture

Discussion - Review Preliminary Floor Plans and Cost Estimate for Historic Courthouse Renovation

The meeting was attended by Commission Secretary Ashley Hannah, Amelia Wigton Christian County Headliner News, County Road Engineer Miranda Beadles, Cindy Childress, Circuit Clerk Barb Stillings, Public Administrator Ken Davis and Judy Dollarhite.

The County Commission met with Brad Erwin and Jered Younglove from Paragon Architecture to review and discuss the preliminary proposed floor plans of the historic courthouse renovation and a cost estimate to make room for the judge that will be here Jan. 1, 2017.

Mr. Erwin said there have been many discussions with Judge Johnson, Sheriff Cole, Circuit Clerk Stillings and the Prosecutor. Mr. Erwin said he developed essentially a temporary option and a permanent option. Mr. Erwin said the first floor we have to relocate the Treasurer and Auditor's offices and provide security for the court room and the first floor. Mr. Erwin said there is not enough space for a security post on the first floor but could be relocated to the break room. Mr. Erwin said this is a temporary option for the judge's chamber, the jury and a landing spot for the court recorder, clerks and prosecutor to prepare for court.

Mr. Erwin said the CERT storage room would become a holding area for the inmates. Mr. Erwin said there is no client/ attorney room but this is a temporary solution while something permanent can be constructed. There are some issues with this low cost proposal not having enough space for the Prosecutor, no client attorney area and inadequate space for bathrooms for the jury and the judge. On the third page, a permanent more expensive solution is shown that addresses all the security issues and provides appropriate amount of space, a room for client/attorney and a toilet in the holding room.

Mr. Erwin said we have to have a circuit judge court room and need to have an auxiliary court room for the visiting judges as the population continues to grow we will need an additional court room.

Commissioner Weter asked Ken Davis would he have to be in this building?

Public Administrator Ken Davis said he would not necessarily have his office in this building but being in proximity to the court is ideal.

Commissioner Weter asked what is the cost.

Brad Erwin said for a temporary solution for the first and second floor the cost is approximately \$ 250,000 for a permanent solution \$ 370,000. Mr. Erwin estimated total construction time of six months including giving bid notice.

Commissioner Weter said we have to keep the CERT storage area and Ken's space could be moved.

Commissioner Childers said the third option is too expensive, taking all the money to build without filling the space.

Commissioner Weter said he would go with the second option and pursue a place for the Public Administrator. Commissioner Weter suggested relocating either the Auditor or the Treasurer into Ken's space and this is up for discussion.

Cindy Childress, secretary for Judge Johnson, said she would like to have Lieutenant Phillips review the plans and the security concerns.

Commissioner Weter said he will present this to Lieutenant Ralph Phillips for his review.

Motion/Vote - 10:15 AM Christian County Commission

Discussion - Majestic Consulting Proposal for Leadership Development

The meeting was attended by Commission Secretary Ashley Hannah, Judy Dollarhite, Amelia Wigton, Circuit Clerk Barb Stillings, County Auditor Lacey Hart and Planning and Zoning Administrator Todd Wiesehan.

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Presiding Commissioner Ray Weter said while at the 2015 MAC conference he and Commissioner Childers attended a presentation by Craig Felzien, owner of Majestic Consulting. Commissioner Weter said Mr. Felzien serves as an adjunct college professor in intercommunication skills and the art of persuasion.

Commissioner Weter and Commissioner Childers would like to have him come and assist the County with better communication between office holders. Commissioner Weter said the price would be approximately \$ 2,000 which covers food, lodging and mileage. Commissioner Weter said this is a discussion to decide if he has anything to offer us and do we want to invest in this program to improve processes in the court house.

Commissioner Childers said she was impressed with his presentation on how to do our business more efficiently and do conflict resolution and he is a professor. Commissioner Childers said we have problems between offices and this is not efficient and we cannot seem to solve the problem. Commissioner Childers said we have to fix the problem.

Commissioner Weter said if you continue to do nothing it will remain the same. Commissioner Weter said they don't have to do what he says but he may point where communication issues are. Commissioner Weter said it is frustrating when there are problems that cannot be resolved and we need help with interpersonal communications.

Treasurer Karen Matthews and County Auditor Lacey Hart were not in favor of having Majestic Consulting come to assist with courthouse communications. They had concerns there would be reports made and they did not want the reports floating around and who would have access to read them and would any conclusions become public.

Circuit Clerk Barb Stillings said you need a counselor between personnel and will this fellow be able to act as a mediator. Do you have a means to fix the problem and have a team building?

County Auditor Lacey Hart said you are bringing in someone from the outside to give a report that may affect the public. There are people running for election this year and most of us have gone through leadership training and conflict resolution. Have you weighed the cost of this for the elected officials?

Karen Matthews said she is not sure that she would talk to him about how she feels and knowing there are going to be reports written. Treasurer Matthews said she would not say anything. Ms. Matthews said she would not like having any reports broadcast. Ms. Matthews said we all know what the problems are and if we continue down this path this will continue.

Commissioner Barnett said we could have coffee and donuts in the morning and let everyone talk openly about what they are dealing with in their office. Could we try meeting first before spending money on a person giving training.

County Auditor Lacey Hart said she will bring a batch of bagels for the first meeting.

Commissioner Weter said he prefers having a professional.

Commissioner Childers said we do need a professional help but would like to postpone his arrival until May or June.

Commissioner Weter: So Bill does this mean you are going to organize this; where are we going to have it and will this be a public meeting not a county meeting?

Commissioner Childers made a motion to revisit some dates this gentleman would be interested in coming to us and we will get back to him.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Ann Childers, Eastern Commissioner
SECONDER:	Bill Barnett, Western Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers

Motion/Vote - 10:45 AM Christian County Commission

Discussion - Wage and Salary Increase Form Change

The meeting was attended by Commission Secretary Ashley Hannah and Judy Dollarhite, Julia Maples, Major Lyndall Spencer, Brent Young, Jason Stutesmun, Miranda Beadles, Captain Koch, Michael Carpenter

and Amelia Wigton Christian County Headliner News.

The County Commission met with County Counselor John Housley to review changes in payroll procedures due to becoming a first class county.

Mr. Housley said the following elected officials: Sheriff, Collector, Clerk, Assessor and the Recorder of Deeds are no longer required to obtain approval from the County Commission or the County Auditor before submitting a change of pay form to the payroll office for processing, provided the particular salary change is within the overall salary appropriation for the office holder's budget.

A new salary change form was presented by County Counselor John Housley to be compliant with state statutes as a first class county.

Presiding Commissioner Ray Weter called for a motion to approve and adopt the new salary change form.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Ann Childers, Eastern Commissioner
SECONDER:	Bill Barnett, Western Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers

Motion/Vote -

Amend the Salary/Wage Form

Presiding Commissioner Ray Weter entertained a motion to amend the form to include the names of the following offices: Sheriff, Collector, Assessor, Recorder and County Clerk.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Ann Childers, Eastern Commissioner
SECONDER:	Bill Barnett, Western Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers

Motion/Vote -

Amend the Employee Handbook

There was further discussion by the Commission to amend the employee handbook to include the new revised pay change form.

Lacey Hart said she had two questions, if we went to court would the same authority be given to the first group to adjust wages and the second group would not be able to make salary changes. Ms. Hart said most people did not know this would be a change.

Lacey Hart said so the Auditor is no longer to sign off on the budget for the salary change.

Ray Weter said that is correct.

Lacey Hart said at what point is there any action taken and by whom?

Ray Weter said if the office holder signs this and they exceed their budget, they are responsible.

Lacey Hart asked what mechanisms are in place for budgeting and keeping her informed.

Sue Ann Childers said the payroll office will receive it but you (Lacey) will not be signing off.

Lacey Hart asked if she will track the budget but won't sign the form.

Sue Ann Childers said this change is based on the law.

County Clerk Kay Brown asked when does this go into effect?

Commissioner Weter said it goes into effect March 16, 2016.

Presiding Commissioner Weter entertained a motion to approve the amendments to the employee handbook.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Ann Childers, Eastern Commissioner
SECONDER:	Bill Barnett, Western Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers

III. Adjournment

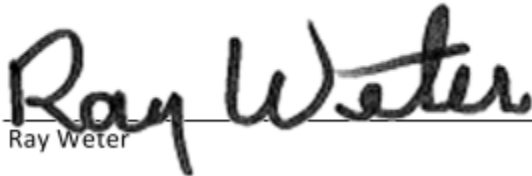
The meeting was closed at 11:07 AM

Motion/Vote -

Adjourn

Presiding Commissioner Ray Weter entertained a motion to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Ann Childers, Eastern Commissioner
SECONDER:	Bill Barnett, Western Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers



Ray Weter

Presiding Commissioner, Ray Weter



Bill Barnett

Western Commissioner, Bill Barnett



Sue Ann Childers

Sue Ann Childers

Eastern Commissioner, Sue Ann Childers